

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	11-04-2026 16:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	11-04-2026 16:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	180 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Communications
विभाग का नाम/Department Name	Department Of Telecommunications (dot)
संगठन का नाम/Organisation Name	Iti Limited
कार्यालय का नाम/Office Name	Raebareli
वस्तु श्रेणी /Item Category	Custom Bid for Services - sanitation work of plant area in ITI Limited
समान श्रेणी/Similar Category	<ul style="list-style-type: none">Cleaning, Sanitation and Disinfection Service - Outcome Based
अनुबंध अवधि /Contract Period	1 Year(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	4 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	5 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है / Startup Relaxation for Turnover	Yes Partial Turn over value - 2 (in lakhs)
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

बिड विवरण/Bid Details

क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	2
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
क्रेता के लिए उपलब्ध आईटीसी/ITC available to buyer	Yes
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	3 Days
अनुमानित बिड मूल्य / Estimated Bid Value	1144600
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required	Yes

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	19400

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	14

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने है। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

INDUSTRY

RAEBARELI, Department of Telecommunications (DOT), ITI Limited, Ministry of Communications (Iti Limited)

बोली विभाजन लागू नहीं किया गया/Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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1. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.
2. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
3. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
5. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
 1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
 2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
 3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

If the buyer has mentioned MSE purchase preference in ATC then service provider is required to upload necessary documents for MSE purchase preference for verification by the buyer during evaluation.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Introduction about the project /services being proposed for procurement using custom bid

functionality:[1774671985.pdf](#)

Instruction To Bidder:[1774671988.pdf](#)

Scope of Work:[1774672007.pdf](#)

Payment Terms:[1774672030.pdf](#)

Quantifiable Specification / Standards of The Service/ BOQ:[1774672036.pdf](#)

GEM Availability Report (GAR):[1774672066.pdf](#)

Undertaking of Competent Authority is mandatory to create Custom Bid for Services. Please download standard format document and upload:[1774672149.pdf](#)

Custom Bid For Services - Sanitation Work Of Plant Area In ITI Limited (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	sanitation work of plant area in ITI Limited
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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इनपुट कर क्रेडिट(आईटीसी) तथा रिवर्स प्रभार (आरसीएम)/Input Tax Credit(ITC) and Reverse Charge(RCM) Details

जीएसटी पर इनपुट कर क्रेडिट /ITC on GST	जीएसटी उपकर कर क्रेडिट /ITC on GST Cess
100%	NA

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
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क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Narendra Kumar Sharma	229010,ITI LTD, Sultanpur Road, Raebareli	Project / Lumpsum Based	N/A

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/**Buyer Added Bid Specific Terms and Conditions**

1. **Generic**

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. **Generic**

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

3. **Service & Support**

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

4. **Service & Support**

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

अस्वीकरण/**Disclaimer**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without

specifying equivalent Indian Certification / standards.

10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake

compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

Tender Document

INSTRUCTION TO BIDDERS

Tenders will be accepted under the two bid system:-

(a)- **The Technical Bid:-**

1:-Satisfactory completion certificate for similar nature of works (Similar works like Housekeeping work of factory area) issued by competent authority not below the rank of Executive Engineer of above-mentioned departments in the last seven years.

- a. Execution of single order of 50% of estimated value.
- b. Execution of two orders of 30% of estimated value.
- c. Execution of three orders of 25% of estimated value.

(2)- **Estimated cost of the tender:-Rs:- ₹9,70,000/- plus GST @18%.**

EARNEST MONEY Rs:-19400/-(Nineteen thousand four hundred only) through DD/FDR in favor of ITI LIMITED Rae Bareli. It will be returned to unsuccessful bidder after the finalization of the tender. EMD will be forfeited who backs out or is found to be providing misleading information during tendering process. Registered with MSME is exempted in case of MSME Bidders for which MSME Certificate must be submitted.

(3):- Successful bidder has to security deposit @5% of work order value.

(4)-Affidavit for proprietary / partnership deed / articles of association i/c changes in constitution of firm during last 03 years.

(5)- Photocopy of PAN Card in the name of firm.

(6)- Photocopy of GSTIN Registration Certificate.

(7)- Photocopy of Labor Registration Certificate & ESI Registration.

- (8)- Photocopy of PF registration certificate.
- (9)- Photocopy of ISO 9001:2015 certificate of Quality Management System in the name of firm.
- (10)- The contractor has to submit the details of Income Tax Return of FY: 2022-23, 2023-24 and 2024-25 of the last three years.
- (11)- The contractor also has to submit average annual financial turnover of the firm duly audited during last three years, ending should be at least 40% of the estimated cost.
- (12)- Tenderers are requested to bring original documents or certificates whenever demanded.
- (13)- All partners must sign the tender documents submitted on behalf of a firm, or the documents must be signed by a partner/authorized person who has the authority to enter into the proposed contract on behalf of the firm/company. Otherwise, the tender is liable to be rejected.

The Price Bid :-It shall contain the rates in the Bill of Quantity, duly filled in and signed by the bidders as a token of acceptance.

The Price Bid of only those contractors will be opened whose Technical Bids are found suitable.

- (b)** ITI Ltd. reserves the right to accept or reject any tender without assigning any reason thereof.
- (c)** Conditional tenders will not be accepted.
- (d)** Offers must be submitted online only.
- (e)** Taxes will be applicable as per rules.

- (h)** The bidder must obtain, at their own responsibility and expense, all information necessary for preparing the tender and entering into the contract. The bidder must examine the drawings (if any), visit the site, inspect the work area, acquaint themselves with all local conditions, and assess the nature and scope of the work. No claim at a later date due to lack of knowledge of the site or working conditions will be entertained.
- (i)** The bidder should clearly mention all government levies; otherwise, it will be presumed that the quoted rates are inclusive of all taxes.

GENERAL CONDITIONS

1. Performance Guarantee & Security Deposit:-

(a) The successful bidder shall deposit 5% performance guarantee in the form of FDR/DD in favor of ITI Limited, Rae Bareli, against the accepted tender value, before commencement of work.

(b) The security deposit shall remain at the absolute disposal of the Company as security for satisfactory execution and completion of the works. The full amount will be refunded after the expiry of the defund liability period of 02 months from the date of successful completion of work.

(c) The Company shall be at liberty to deduct appropriate amounts from the security deposit against compensation or dues payable by the contractor under the contract. Such deductions shall be made good by further deductions from subsequent interim bills until the security deposit is restored to the required amount.

(d) If the contractor fails to commence execution of the work after the award, the Company shall be at liberty to forfeit the EMD/Security deposit absolutely.

(e) EMD is exempted in case of MSME Bidders and Start-ups Bidders. Start-ups Companies may be exempted for experience.

(2):-The Bidder shall be liable for ensuring compliance with the provisions of all applicable laws including but not limited to labour law and specially workmen compensation Act, EPF Laws, Income tax laws and minimum wages laws, Contract labour(Regulations Abolition Act),and any other relevant acts as may become applicable during the tenure of contract and while filling the BOQ. The onus of compliance to all the applicable Laws/Acts/Rules shall rest with the service provider only and the buyer will not be liable in any manner.

(3):-The contractor shall abide by all security rules/regulations related to entry and exit of laborers within the ITI Plant area.

(4):-The tender shall remain firm and valid for a period of **03 months** from the date of opening.

(5) :-Tenders will be opened in the presence of the tenderers or their authorized representatives who may wish to be present.

(6):-The contractor shall take all necessary steps to ensure the safety of the workers employed by him.

(7):-The contractor shall provide all required protective equipment and tools to workers for the safe execution of the work.

(8):-The Contractor will indemnify ITI ltd from losses/damages cause to ITI Ltd by his persons orgy negligence of them, and the same may be recovered from their running bill if not indemnified within stipulated time.

(9):-ITI Limited reserves the right to cancel the running tender after giving a notice of two (02) months.

(10):-In case of any dispute, the decision of the Unit Head, ITI Ltd. (RBL) shall be final and binding on both parties.

(11):-Monthly payment will be made on submission and verification of RA bills.

(12):-The contractor shall be responsible for any misconduct by his labor/representatives and shall compensate ITI Ltd., Rae Bareli, for any resulting loss.

(13):-Taxes will be deducted from the bills as per applicable norms/rules.

(14):-An agreement shall be signed with the successful bidder after issuance of the work order, on a Rs.100 stamp paper.

(15):-Contract period:-The contract period will be of 1-year from the date of award of work order & it may be extended, if required ,on mutual consent for the period of two months or more but less than 1 year.

Bill of Quantities

ITI LIMITED , RAE BARELI
Doorbhash Nagar, Sultanpur Road, Rae Bareli- 229010

Sanitation work of MPD & EPD in Plant area.

Ref. No. RB/Civil/SNT/Plant/25-26/06
Duration:-12 Months

Bidder Name

Sl. No.	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
1.0	Sweeping and cleaning of floors of building i/c mopping of floors, collection and disposal of waste/sanitation garbage from entire MPD area & EPD area to the incinerator or as directed by site-in-charge etc. Cleaning of toilets on daily basis with phenyle, cleaning of sanitary fixtures with vim / acid i/c removal of dead animals of entire MPD area & EPD area, if any and putting five nephthalene ball / urinal cube in wash basin & urinal pots thrice in month and other sanitation activities as per specification and direction of Engineer - in - Charge in the following area;				
(a)	Engineering Building-MPD,EPD(Including Gallery area,SMPS Division & Burning area)	Job	12.00		0.00
(b)	MPD & EPD DG set, MPD sub station ,EPD substation,canteen & Auto garrage,HRD.	Job	12.00		0.00
(c)	Production building (OFC Hanger)	Job	12.00		0.00
(d)	Production building (Fire Building, MPD Tool Room, Security check posts, CNC Machine Area etc.)	Job	12.00		0.00
(e)	ESS area including Li-ion Hanger,custody stores,Shipping , IGI & IGD,GPON area including SMT area & Tea Room.	Job	12.00		0.00
2.0	Sweeping, collection and disposal of production items like packing, cartoons & garbage of the production hangers in MPD & EPD hangers or as and where instructed by site incharge etc. complete as per direction of Engineer - in - Charge.	Job	12.00		0.00

3.0	Cleaning and sweeping of entire roads and pathways of MPD & EPD division on daily basis i/c disposal of accumulated garbage on road side etc. into incinerator complete.	Job	12.00		0.00
4.0	Cleaning of glass panes and panels of partition walls with cleaning agent etc. complete of OFC area,,G PON area(PVC Floors,ESS Hall & false ceiling roofs) once in a month i/c disposal of accumulated garbage to incinerator complete.	Job	12.00		0.00
5.0	Removal of cob - webs from the entire area of MPD & EPD divisions of all production hangers i/c its disposal etc. complete, once in a month.	Job	12.00		0.00
6.0	Execution of other sanitation activities apart from above as and when required on job basis as per direction of Engineer - in - Charge.	Job	180.00		0.00
7.0	Removal of chokage of gully chamber / P - trap / nahani trap etc. complete by any means & making good the same.	Each	120.00		0.00
8.0	P/F of urinal pipes with clamps & couplings (wherever required) i/c cutting & grouting the holdfast in CC complete.	Each	120.00		0.00
9.0	Providing and fixing P.V.C. waste pipe for sink or wash basin including P.V.C. waste fittings complete(Flexible pipe-32 mm dia or 40mm dia)	Each	90.00		0.00
10.0	Removing chokage in sewer line from manholes by opening CI / RCC cover & insertion of bamboo or any other tool as directed etc.; Depth up to 2.50 Metre	Each	40.00		0.00
	TOTAL				0.00
	Add GST@18%				0.00
	Final Amount				0.00

SPECIFICATIONS

NAME OF WORK- Sanitation Work Document for EPD & MPD

PART-A : Sanitation Work of EPD in Plant.

1. Building-wise Sanitation Activities:-

(A) Engineering Building including Gallery Area, SMPS Division and Burning Area

Sl. No.	Description of Work	Frequency
(i)	Sweeping and cleaning including all offices	Daily – one time
(ii)	Mopping a) Entrance, passages, staircases, galleries & corridors	Once daily & as and when required
(iii)	Cleaning of toilets	Daily – one time (Before 9:00 AM) & as and when required

(B) HRD Training Center, Security Check Post, EPD DG Set & Substation

Sl. No.	Description of Work	Frequency
(i)	Sweeping and cleaning	Daily – one time
(ii)	Mopping a) Entrance, passages, staircases, conference room & Hindi Hall	Daily – one time
(iii)	Cleaning of toilets	Daily – one time (Before 9:00 AM) & as and when required

(C) GPON Area including SMT Area & Tea Room

Sl. No.	Description of Work	Frequency
(i)	Sweeping and cleaning	Daily – One time
(ii)	Cleaning of toilets	Daily – One time (Before 9:00 AM) & as and when required
(iii)	Mopping	
	a) Entrance, passages, entire hall (with floor cleaner) & Tea Room	Daily – one time

(D) ESS Area including Li-ion Hanger

Sl. No.	Description of Work	Frequency
(i)	Sweeping and cleaning	Daily – one time
(ii)	Cleaning of toilets	Daily – one time (Before 9:00 AM) & as and when required
(iii)	Mopping	
	a) Wet mopping with floor cleaner	Daily – one time

(E) Custody Stores, Shipping and IGD & IGI Area

Sl. No.	Description of Work	Frequency
(i)	Sweeping and cleaning	Daily – one time
(ii)	Cleaning of toilets	Daily – one time (Before 9:00 AM) & as and when required
(iii)	Mopping	
	a) Common area and IGD Lab	Daily – one time

2. Sweeping & cleaning of entire roads & pathways of EPD area

Daily – one time

3. Removing cobwebs from all EPD buildings

Once in a month

4. Cleaning of glazed partitions, glass panes, PVC floors & entrance doors (with cleaning material)

Once in a month

5. Other sanitation work

Removal of spits, posters, wall writings, spots, unused stores etc.
As and when required.

PART-B : Sanitation Work of MPD in Plant

1. Building-wise Sanitation Activities

(A) Engineering Building MPD including Gallery Area & Corridor

Sl. No.	Description of Work	Frequency
(i)	Sweeping and cleaning including all offices	Daily – one time
(ii)	Mopping a) Entrance, passages, staircases, galleries & corridors	Once daily & as and when required
(iii)	Cleaning of toilets	Daily – one time (Before 9:00 AM) & as and when required

(B) MPD DG Set & Substation

Sl. No.	Description of Work	Frequency
(i)	Sweeping and cleaning	Daily – one time
(ii)	Mopping a) Entrance & common area	Daily – one time
(iii)	Cleaning of toilets	Daily – one time (Before 9:00 AM) & as and when required

(C) Production Building (OFC Hanger)

Sl. No.	Description of Work	Frequency
(i)	Sweeping and cleaning	Daily – Two times.
(ii)	Cleaning of toilets	Daily – Two times (Before 9:00 AM) & as and when required
(iii)	Mopping	
	a) Entrance, passages, entire hall (with floor cleaner) & Tea Room	Daily – one time

(D) Production Building (Fire Building, MPD Tool Room, Security Check Posts, CNC Machine Area etc.)

Sl. No.	Description of Work	Frequency
(i)	Sweeping and cleaning	Daily – one time
(ii)	Cleaning of toilets	Daily – one time (Before 9:00 AM) & as and when required
(iii)	Mopping	
	a) Wet mopping with floor cleaner	Daily – one time

2. Cleaning & stacking of packed cartons from OFC Hanger at specified place

Once in a month

3. Sweeping & cleaning of entire MPD roads & pathways

Daily – one time

4. Removing cobwebs from all MPD buildings

Once in a month

5. Cleaning of glazed partitions, glass panes & entrance door (with cleaning materials)

Once in a month

6. Other sanitation activities

Removal of spits, posters, wall writings, spots, unused stores etc.
As and when required

COMMON NOTES (Applicable to EPD & MPD)

1. All materials including broom sticks, broom phool, phenyl, vim, nirma, naphthalene balls etc. and T&P required for execution shall be arranged by the contractor at **his own cost**.
2. Sanitation materials shall be **verified monthly by the Site-in-Charge**.
3. Garbage collected from dustbins or elsewhere shall be **disposed of to the incinerator daily** and accumulated garbage shall be burnt as per directions of Engineer-in-Charge.
4. The Contractor will arrange his own T&P /scaffoldings ,sanitation material ,tractor trolley and sufficient number of sweeper /labour for execution of work.
5. The payment will be made monthly on submission of bills by you. However final payment will be made after successful completion of work.
6. You will provide all protective equipment to the labours for safe execution of work.
7. If the progress of work is not found satisfactory as per terms of the contract, the recovery @ minimum 1% per week to the maximum of 10% shall be made from the contractors bill on the total value of work done.
8. **Payments of RA bills will be made monthly as per actual work done on submission of bills by contractor, however final bill to be paid on successful completion of work.**

ASTT MANAGER(CIVIL)